BuckeyeLearn is an online training tool for use university-wide, enabling learning and training opportunities to be easily accessed and tracked for the university community of faculty, staff and student employees. A curriculum is a collection of learning objects and activities in BuckeyeLearn.

Access Curriculum in BuckeyeLearn

1. Access the Buckeyes Band Together for Wellness: Emotional Dimension Curriculum
2. If you are prompted to do so, log in with your name.# credentials
3. This will take you to the Buckeyes Band Together for Wellness: Emotional Dimension Curriculum

Complete Introduction Section

Note: If you have already completed this for another Buckeyes Band Together for Wellness Curriculum, you do not have to complete it again and can skip to the next section, Locate Additional Sections

1. Scroll down and click View Details for Buckeyes Band Together for Wellness Introduction
2. Click Activate to activate the Pre Program Survey
Note: In order to view the entire description, click on the drop-down arrow and select View Training Details

3. Click Launch to open the Pre Program Survey (Note: You may have to disable a pop-up blocker to launch this survey)

![Pre Program Survey](image)

Note: You may have to disable a pop-up blocker to launch this survey

4. Once you have completed the survey, click on the Launch drop-down and select Complete to move on to the next item

![Pre Program Survey](image)

5. You will see that the Pre Program Survey is checked complete

![Pre Program Survey](image)

6. Complete additional training and activity sections listed

**Complete Additional Required Sections**

*Note: You cannot access additional sections until you mark the Pre Program Survey Complete*

1. Click on the next section, *Emotional Dimension of Wellness*, on the left-hand side under Buckeyes Band Together for Wellness
2. Sections in the curriculum include
   a. Emotional Dimension of Wellness (3 of 3 required)
      i. *This includes the audio module, learning objectives, and evaluation*
   b. Emotional Well-Being Tracking (1 of 2 required)
      i. *Complete 1 of the 2 options for tracking emotional well-being*
   c. Additional Resources *(optional)*

3. Complete each training section listed above, once all requirements are completed you will see a checkmark

4. Complete Learning Objects/Activities in Sections
   a. Click *Activate* to activate each learning object or activity

Note: In order to view the entire description, click on the drop-down arrow and select *View Training Details*

5. Click on *Launch* to open the learning object or activity
6. After completing the item, click on the Launch drop-down and select **Complete** to move on to the next item.

7. Repeat steps 1 through 3 for the remaining items in the section to **Activate**, **Launch**, and **Complete** learning objects.

8. Once you have completed the learning objects in the section, select the next section from the left-hand side.

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**Access your Transcript in BuckeyeLearn**

To access your Transcript in BuckeyeLearn and continue reviewing this curriculum:

1. Access your Transcript in BuckeyeLearn.
2. If you are prompted to do so, log in with your name.# credentials.
4. Click on **Open Curriculum**.
5. Continue to complete the curriculum.